



Friends Of Hardway Privacy Notice

Effective from 1st November 2019

This Privacy Notice sets out the steps we follow when personal data is collected, such as our identity and how we intend to use the information, the lawful basis for processing the data, our data retention periods and that individuals have a right to complain to the ICO if they think there is a problem with the way we are handling their data.

Who we Are

The Friends of Hardway is a society founded in 2019 to safeguard the environment of Hardway for present and future generations.

Our AIMS are to:-

- Promote Hardway community involvement.
- Maintain the neighbourhood of Hardway.
- Engage with the community through events and projects.
- Protect and improve the environment and appearance of Hardway.
- Engage with similar groups that benefit the community.
- Maintain the identity and history of Hardway.

What information we collect and hold that constitutes personal data

We manage limited personal data for the purposes of maintaining contact with The Friends of Hardway Members and by completing a membership application or renewal of membership you are consenting for us to hold your name, address, and/or email address on our database.

These details are purely for the purpose of distributing the FoH Newsletters, Event Information or Bulletins and will not be used for any other purpose or shared with any other individual or organisation.

We may also utilise sign in sheets at FoH meetings or events but there is no requirement to complete any personal information on these sheets if attendees do not wish to share such information with us, it is merely to gauge numbers in attendance.

Who will your data be shared with

We will not share any data with third-parties for marketing or any other sales purposes and take the security of your personal information very seriously.

Limited data is held within the Wix.com platform which hosts our website. Admin access to this is restricted to selected FoH committee members. Wix.com provides us with the online platform that allows us to inform you about our community group. Your data may be stored through Wix.com's data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall. You can read Wix.com's privacy notice here:- <https://www.wix.com/about/privacy>



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Cookies

Not the yummy chocolate chip kind

Cookies are small pieces of data stored on a site visitor's browser, usually used to keep track of their movements and actions on a site.

In accordance with GDPR, you need to know that our site uses cookies as cookies are implemented in every site built by Wix. Take a look at the table below to view which cookies Wix implements on Wix sites:

Cookie name	Life span	Purpose
svSession	Permanent	Creates activities and BI
hs	Session	Security
incap_ses_\${Proxy-ID}_\${Site-ID}	Session	Security
incap_visid_\${Proxy-ID}_\${Site-ID}	Session	Security
nlbi_{ID}	Persistent cookie	Security
XSRF-TOKEN	Persistent cookie	Security
smSession	Two weeks	Identify logged in site members

If you need to find out more here's a helpful video you can watch on YouTube.

[What is a cookie](#)

What will be the effect of this on the individuals concerned?

There should be no impact on the individual as a result of our processing. We aim to always be fair, transparent and ensure that people know how their information will be used. Data security is a key consideration and we do everything we can to protect the data we hold.

The Lawful Bases of our data processing

The lawful basis for our data processing activity is Consent .



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You will only receive Electronic information from us if you have subscribed via the website or joined FoH as a member.

We will always make it clear when requesting Consent what the data will be used for and have clear, simple ways for people to withdraw consent ie unsubscribing.

We will explain our lawful basis for processing personal data when we answer any 'subject access request'.

Use of Images

Images taken at community/public events organised by Friends of Hardway. Attendees will be informed of our policy on event correspondence/notices as follows:-

Photographs and/or video will be taken at today's event.

By taking part in this event you grant the event organisers full rights to use the images resulting from the photography/video filming, and any reproductions or adaptations of the images for fundraising, publicity or other purposes to help achieve the group's aims. This might include (but is not limited to), the right to use them in their printed and online publicity, social media, press releases and funding applications. If you do not wish to be photographed please inform an event organiser.

If you have given consent for your image to be used please be aware that if you later decide to withdraw consent to your image being published it may not always be possible to remove your image from publications or media retrospectively.

Who the Data Controller / DPO is

We are Friends of Hardway, a society founded in 2019 to safeguard the environment of Hardway for present and future generations.

If you would like to: access, correct, amend or delete any personal information we have about you, you are invited to contact us via Secretary at **The Friends of Hardway**.

Email: Secretary@friendsofhardway.com

Post: Secretary, Friends of Hardway, c/o 49 Heritage Way, Gosport, Hants, PO12 4FG

Should any issue with our personal data not be resolved to your satisfaction you can also take up your issue with the Information Commissioner's Office (the ICO) at the following address:

The Information Commissioner's Office,

Wycliffe House, Water Ln, Wilmslow SK9 5AF

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.